

1. Safeguarding Children and Vulnerable Adults Policy

This policy, which is approved and endorsed by the Trustees of PLOT 22, is intended to demonstrate the project's commitment to the safeguarding of children and vulnerable adults that are involved in any way with the project. It applies to all management committee members, paid workers and volunteers.

Principles

The following principles underpin both this policy and the project's procedures for the safeguarding of children and vulnerable adults

- The welfare of children and vulnerable adults is paramount.
- All children and vulnerable adults without exception have the right to protection from abuse regardless of gender, ethnicity, disability, sexual orientation or beliefs.
- Any concerns or allegations with regard to the abuse of children or vulnerable adults must be taken seriously by the named Safeguarding Lead, the Safeguarding Deputy, the Trustees and volunteers and dealt with appropriately (including referral to children's services, appropriate adult social care services or, in emergencies, to the police)
- Children, parents or other responsible adults must be made aware of this policy and the project's procedures for the safeguarding of children and vulnerable adults as appropriate.
- The project is committed to the safe recruitment of all Trustees, paid workers and volunteers and to their training with respect of this policy and the project's procedures for the safeguarding of children and vulnerable adults.
- The Trustees, paid workers and volunteers must recognise that they have an important role to play in respect of safeguarding children and vulnerable adults and protecting them from all forms of abuse. They are required to enact and support the principles set out in this policy and are responsible for following the project's procedures for the safeguarding of children and vulnerable adults.

Associated documents policies and procedures This policy is part of an interlocking set of documents, policies and procedures that are intended to minimise risk and safeguard the wellbeing of everyone connected with and/or involved with PLOT 22. The other relevant documents, policies and procedures are:

- Procedures for the Safeguarding of Children and Vulnerable Adults
- Health and Safety Policy
- Equality and Diversity Policy
- Confidentiality Policy
- Risk Strategy

- Risk Assessment Forms and Safety Procedures (Fire, First Aid, Hygiene)
- Record of Concern
- What to do if you are concerned about a child/adults welfare document

Relevant legislation and guidance

It is intended that this policy and the project's procedures for the safeguarding of children and vulnerable adults is consistent with the relevant legislation and guidance in these fields.

Monitoring, evaluation and review

Both this policy and the procedures for safeguarding children and vulnerable adults will be subject to a process of ongoing monitoring and evaluation by the Safeguarding Lead and reviewed every 3 years by the Trustees.

Contacts and resources

Brighton and Hove child protection concerns should be directed to: MASH Multi Agency Safeguarding Hub (formally ACAS) mash@brighton-hove.gcsx.gov.uk 01273 290400

Referrals for extra support should go to:

Early Help Hub earlyhelp@brighton-hove.gcsx.gov.uk 01273 292632

West Sussex concerns should be directed to:
CAP (Children's Access Point) West Sussex County Council
cap@westsussex.gcsx.gov.uk 01403 229900

East Sussex referrals:
Hastings and Rother: 01424 724144 Eastbourne Lewes or Wealden: 01323 747373
Further information and signs and symptoms of abuse can be found at: LSCB Local

Safeguarding Children Board Brighton and Hove:
www.brightonandhovelscb.org.uk East Sussex: www.eastsussexlscb.org.uk
West Sussex: www.westsussexlscb.org.uk

Brighton and Hove child protection concerns regarding allegations against volunteers/staff who work with children should be directed to: LADO Local Area Designated Officer, BHCC, Darrel Clews: 01273 295643

Brighton and Hove vulnerable adult protection concerns should be directed to:
Brighton & Hove City Council Adult Social Care
accesspoint@brighton-hove.gov.uk 01273 295555